



**TENDER FOR DEPLOYMENT
OF CLEANER AND HOUSEKEEPING PERSONNEL FOR ATM'S
UNDER STATE BANK OF INDIA,
RBO - HAMIRPUR**

TENDER SUBMITTED BY:

NAME OF AGENCY: _____

ADDRESS: _____

MAIL ADDRESS: _____

NAME & PHONE NO.

OF CONTACT PERSON: _____

Signature of Contractor with seal

State Bank of India, Regional office, RBO - HAMIRPUR invites Sealed tenders are invited from the Bank empaneled Housekeeping & Maintenance Services at State Bank of India, Local Head Office, Chandigarh for providing housekeeping services on contract basis for Care taker related services at our ATMs and Branches.

1	Name of the work	TENDER FOR DEPLOYMENT OF CLEANER AND HOUSEKEEPING MANPOWER FOR ATM'S UNDER STATE BANK OF INDIA, RBO - HAMIRPUR
2	Cost of Tender Documents	NIL
3	Quantum of Earnest Money Deposit (EMD)	The vendor shall submit Drafts/BCs of Rs.20,000/- in favor of "State Bank of India, HAMIRPUR" Payable at HAMIRPUR
4	Date and Time when tender forms are available	From 05.11.2024 till 11.11.2024 up to 12:30 PM at RBO HAMIRPUR
5	Last date and time of submission of online Tender	11.11.2024 up to 12:30PM
6	Place, date & time for submission of e-tender Contact person /telephone no/email address.	a)Submission of Tender (Including Technical Bid & EMD) up to 11.11.2024 Up to 12:30 AM at concern RBO RBO HAMIRPUR Contact: Desk Officer HAMIRPUR-9805810751
7	Date, Time and Place of opening of Technical Bid and price bid	11.11.2024
8	Security Deposit	₹ 50,000.00 for cluster
9	Terms of payment of Bills, if any (specify the mini-mum value of work for payment of running ac-count bills)	1. Monthly basis 2. No running bill will be conclude
10	Stipulated time for completion of the Work/supply.	1 year only.
11	(Penalty clause) Liquidated Damages	@ 0.5% of the value of work per week of delay subject to a maximum penalty of 5% of the value of work would be strictly imposed.
12	Validity period of the tender.	Three (3) Months
13	Eligible Taxes	A) Income Tax & GST IT will be deducted at source as per Govt. Guidelines. B) Reimbursement of GST will be made only on submission of proper GST invoice as per applicable GST provision. The contractor should comply with the following; 1. Contractor should have GST Registration Number 2. Invoice should specifically/separately disclose the amount of GST levied at the applicable rate as per GST provision 3. In case of Correction in the bills after scrutiny, the contractor should submit fresh bills for payment

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		<p>4. Contractor should timely file his GST,EPF & ESIC return in accordance with State / Central Govt. provisions.</p> <p>5. The GST Number of State Bank of India is 02AAACS8577K1Z1</p>
15	Electronic Payment	Payment shall be made by way of Electronic fund transfer and the bill will be paid by the Branch . The firm should furnish details of the bank, a/c no, IFSC code
16	Agency for arranging on-line Bidding for price bid	<p>M/s. Antares Systems Limited, Registered Office: #24, Sudha Complex, 3rd Stage, 4th Block, Bangalore – 560079, Karnataka. Help Desk: 7503347659 / 9044314492/ 9073677150/ 151 / 152 / 9674758506 / 9674758723/26 Contact Persons: (On working days 9 AM to 6 PM)</p> <p>1. Mr. Pravesh Mobile No.: +91 9044314492 e-Mail: praveshmani.t@antaressystems.com</p> <p>2. Mr. Kushal Bose Mobile No.: +91 9674758719 e-Mail: kushal.b@antaressystems.com</p>
17	Any additional Information	The quoted rate should be inclusive of materials, labour, wages, fixtures, transportation, installation, all taxes (excluding GST), wastages, Octroi, machinery, temporary works such as scaffolding, cleaning, overheads, profit, statutory expenses, incidental charges and all related expenses to complete the work
18	EVALUATION OF PRICE BIDS AND FINALIZATION	<p>1. In case you/ your firm qualifies the technical bid, you/ your firm will have to arrange to participate in the on-line reverse auction to be conducted by M/s. Antares Systems Limited for submitting your price bid on line. The details and other documents relating to reverse auction are placed at Sample Business Rule Document.</p> <p>2. The L1 Bidder will be selected on the basis of net total of the price evaluation as quoted in the e-tender.</p> <p>3. If the L1 bidder refuses to give the PBG, then the EMD will be forfeited and the tender will be re-invited. The L1 bidder will not be allowed to participate in the retendering process.</p>

REGIONAL MANAGER,
STATE BANK OF INDIA

Signature of Contractor with seal

The Regional Manager,
State Bank of India,
Regional Business office,
HAMIRPUR

Dear Sir,

TENDER FOR DEPLOYMENT OF CLEANER AND HOUSEKEEPING MANPOWER FOR ATM'S UNDER STATE BANK OF INDIA, RBO - HAMIRPUR

With reference to your tender/ RFP uploaded online, we hereby submit our application along with all attachments as mentioned below, duly signed with seal by the authorized signatory of the firm as acknowledgment of accepting the laid down terms and conditions for providing care takers services for ATMs under administrative control of concern RBO. We acknowledge to understand and abide by the standard tender process as below: -

2. The tender should be quoted & submitted as per application format and terms & conditions, copy of which is enclosed herewith as details of ATMs. The L-1 rates will be decided on the basis of e-tender on the basis of overall total of rates of the services/ manpower, draft format of which is attached as Annexure "D".

E-TENDER shall be conducted online as per the schedule given below:

3. The Technical Bid of the tender is required to be submitted in sealed envelopes super scribed as **"TENDER FOR DEPLOYMENT OF CLEANER AND HOUSEKEEPING MANPOWER FOR ATM'S UNDER STATE BANK OF INDIA, RBO - HAMIRPUR"** Technical bid should be accompanied by following: -

(a) An application addressed to Regional Manager as per Annexure 'A'.

(b) Information form duly filled and signed by the authorized signatory along with copy of requisite documents (Self attested) as per Annexure 'B'

(c) Terms and conditions as per standard draft agreement format, duly signed, with Vendor's stamp/ seal (on all pages) by the authorized signatory of the vendor as per Annexure 'C'.

(d) Earnest Money Deposit amounting to ₹ 20,000/- in the form of Demand Draft in favour of State bank of India, Shimla.

(e) Draft format of Price Bid as per Annexure – 'D'. Bids shall be submitted online through above mentioned e-tender process.

4. The sealed tender (Technical Bid only) should reach the Bank by **1500 hours on 23.07.2023** at the RBO HAMIRPUR.

5. A Pre-Bid Meeting with representatives of the Participating bidders shall be held at the RBO- HAMIRPUR on **22.07.2023 at 1100 hrs**. The Technical Bid of the Tender shall be opened on **23.07.2023 at 1530 hrs** by the committee constituted for the purpose, at concern RBO. The

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Vendor may depute an authorized representative to be present during Pre-Bid Meeting & opening of Technical Bid.

6. The vendor should have Valid Digital Signature & required infrastructure to participate in e-tendering process. The Tender shall be valid for a period of 90 days from the last date of submission.

7. After opening of Technical Bid, in case vendor is not found technically suitable or not complying with the terms & conditions of the tender, e-price bid of the said tenderer shall not be opened.

8. Any deviation in the above procedures for submission of tender may attract disqualification of the vendor from the tendering process. Conditional tenders will not be considered and will be rejected out rightly. The vendor is advised to study the Tender Documents thoroughly. Submission of Tender shall be deemed to have been submitted after careful study & examination of Tender Document with full understanding of its implications. Tender without valid signature & stamp will be rejected.

9. In case the day of opening is declared a holiday, the tender will be opened on the next working day at the same time. The Bank does not bind itself to accept the lowest tender and reserves its right to split or reject any or all offers without assigning any reason, whatsoever. Non-participation of empaneled vendors in the tender process may attract disqualification/ deplanement from Bank's panel.

10. We understand and undertake that mere submission of application does not guarantee us tender and Banks decision in this regard will be final and binding on us.

Your faithfully,

--Sign & Stamp----

(Name of Authorised Signatory)

M/S _____

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TERMINATION OF CONTRACT

a. SBI may terminate the contract by giving a notice of 30 days without assigning any reason. SBI may reduce the strength of one or more locations by giving a Seven days' notice to the contractor/firm.

b. If services entrusted under this agreement become illegal at a later date by operation of any law, then the Bank will discontinue the contract forthwith and no compensation will be paid to the firm and the care taker staff etc so deployed by the contractor will not have any right or claim against the Bank and it will be the sole responsibility of the contractor.

SCOPE OF WORK

TENDER FOR DEPLOYMENT OF CLEANER AND HOUSEKEEPING MANPOWER FOR ATM'S UNDER STATE BANK OF INDIA, RBO - HAMIRPUR

2. The Contractor should provide the convenience to the labour for their duty movement. Bank will not pay any connivance fee/charge or any other charge to the labour, firm and contractor.
3. Services to be rendered by eligible persons as per the given uniform as mentioned at Annexure respectively.
4. Bank shall pay the agreed wages only (as per the approved rates but as per Central or State Wages Act & Rules) for the services of **CLEANER AND HOUSEKEEPING MANPOWER** deployed on the ATMs.
5. Cleaning of ATM cabin shall be part of duties of **CLEANER AND HOUSEKEEPING MANPOWER**. The front door glass and complete ATM machine should be cleaned with Collin liquid twice a daily. The caretaker shall ensure that no unwanted stickers, posters, etc. not related to ATM/Bank are there in and around the ATM lobby. Dustbin should be cleaned on daily basis and there should not be any ATM slips or waste material lying on the floor of ATM lobby. The vendor will have to provide the cleaning material at his own cost and no payment shall be made for the supply of such cleaning material.
6. The **CLEANER AND HOUSEKEEPING MANPOWER** shall have to be in uniform, fully trained, disciplined and bear a good moral character.
7. The caretaker shall wear a proper identity card with his / her clear photograph and name written on it. The Identity card shall be provided to the caretaker by the renderers as its own cost.
8. The **CLEANER AND HOUSEKEEPING MANPOWER** shall perform their duties in accordance to the schedule as given at Annexure
9. The caretaker shall be contactable over mobile phone. Phone numbers of all the caretakers will be provided by the vendor to the Bank within 15 days of the signing of the agreement. It shall be insured that old mobile number is not changed without prior intimation to the Bank / RBO.

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Duties of Caretakers

The Caretakers deployed on the ATMs of Bank shall be responsible for: -

1. Timely switching on/off of Lights / Air – Conditioners.
2. Daily cleaning of ATM cabin with Broom and Mopping of floor with set dusters ringed in water mixed with phenyl at the beginning of his duties.
3. Daily dusting of walls of cabin with dry cloth.
4. Keeping the frontage of cabin neat & clean and also for promptly emptying of Dust Bin.
5. Maintaining the record of his attendance in a register provided by the service provider.
6. Informing the Branch Manager / Channel Manager of any break down of ATM or any other un-usual incident.
7. He will be in possession of telephone number of local police authorities / Nearest Police Station / Police Chowki, Electricity fault control, BM & Channel Manager & Authorized outsourced agency responsible for loading of cash.
8. He will not allow un-authorized access to the ATM cabin or ATM /accessories.
9. He will not have any access to the ATM Card or Password of any Card Holder. He will promptly deposit the ATM card with the BM, if left in the cabin by any Card Holder.
10. He will not remain inside ATM Room when customer is operating the ATM.
11. Any other work related to Bank /ATM assigned by the BM or Channel Manager/RBO.

Periodicity Of House Keeping Services:

(a)	Sweeping & mopping First floor PLUS basements	Twice a day
	Lobbies & corridors	Sweeping & mopping twice a day
	Staircase/ Ramps	Mopping twice a day
	Open terraces, roof, road/basement	Sweeping once a day
(b)	Dusting of Fixture/wall paneling	Twice a day
(c)	Vacuum cleaning	Once a week
(d)	Cleaning of window panes/doors panes/ wall paneling	Once a day
(e)	Cleaning of fans/switch boards/wall/tube lights/wall hanging /overhead water tank	Once a Day
(f)	Cleaning of inside drain/Ac drain	Once in a day
(g)	Cleaning of dustbin	Twice a day

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NOTE

The staff should wear immaculate dress with company's logo and photo-identity card.

The contractor to provide quality naphthalene balls, Odonil, phenyl, All-out, and detergents. The quality and quantity shall be approved/ determined by the bank.

In case it is observed that the cleaning material used is of inferior quality or insufficient quantity is used, the bank will reserve the right to purchase the same itself and deduct the cost thereof from the monthly bill payable to the contractor.

The contractor have to maintain all registers and records for conformity in regard to periodicity of activity of work and shall produce the same in the first week of every month or as and when required for verification.

CLEANING & HOUSE KEEPING AND MAINTENANCE OF ATMS

The Contractor will have to do the aforesaid work services at the total consideration as quoted in tender per annum payable in monthly equal installments on completion of work every month and on production of monthly bills.

1. **The site of work:** Premises of State Bank of India, ATMs.
2. **Contract period:** The contract shall be for a period of one-year w.e.f. the date of award of work. The bank shall have full discretion to terminate the contract at any time subject to notice of one month. Besides, if the job entrusted under the contract is declared illegal or prohibited at a later date by operation of law and in that situation the contract will come to an end forthwith. In no circumstances, compensation shall be payable by the Bank to the Contractor, and the contract laborers employed by the Contractor shall not have any right to get employed or absorbed in the Bank.
3. **The area of services:** Entire complex of ATMs, ceiling and walls including the open premises for parking, drainage of clogged drains stairs cases and Ramps.
4. **Nature of Services:** The Contractor shall arrange for performance upkeep including sweeping, washing, cleaning, dusting, mopping etc. of all fixture, windows, windows glasses, doors, carpets, wind screens, polishing of metal surfaces. The contractor shall ensure that even those areas of premises shall be well maintained and cleaned, which are not in the immediate use and/or is vacant.

The Contractor shall ensure a very high standard of housekeeping, cleanliness and maintenance of the entire complex/premises at all times with due regard to hygiene. Disposal of all garbage/wastes shall be the responsibility of the Contractor to arrange by his own cost.

The contractor will be responsible to attend to the complaints/requirements within the purview of the contract and such complaints and requirements will be attended to by the contractor immediately.

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The Contractor shall arrange for pest control of flies, mosquitoes including spraying with Finit/Baygon spray in the entire ATMs complex to be carried out at regular intervals and anti-termite at quarterly intervals and costs shall be borne by the contractor.

5. The Contractor shall engage trained contract labour for housekeeping, maintenance and specialized works. The Contractor shall ensure that its contract labourers, observe cleanliness and wear neat and clean uniforms with plastic name badges for identification of them and that they are courteous, polite and prompt while rendering efficient service in their respective areas. The contractor shall have full control over its contract labourers engaged by it. The contractor shall give necessary guidance and instructions to its contract labourer to carry out the jobs assigned to them by the Contractor. The contractor shall also be responsible for payment of their wages and/or other dues to its contract labour including compliance of hours of work and condition of employment in consonance of its applicable laws and rules. All liabilities arising out of violation of local laws and/or Central laws shall be the contractor's responsibility. The contractor on request of the Branch Head will immediately remove from the work any contract labour who may in the opinion of the Bank found to be unsuitable in the interest of the Bank or who may misconduct himself and such personnel shall not be again engaged or allowed to work in the campus/premises.
6. The Contractor shall be responsible to register himself and obtain a valid license under the contract labour (Regulation and Abolition) Act 1970 and rules there under and the contractor must comply with and carry out all the provisions and obligations under the said Act and Rules there under, including renewal of license and furnish all information to the Bank as may be required by Act/Rules and the Contractor shall indemnify the Bank against the penalties/claims or for any default on their part.
7. It will be Contractor's responsibility to ensure that each obligation under this contract is duly performed and observed. The Contractor shall also designate one supervisor or such number of supervisors as required for proper supervision of the services to be rendered by the contractor and/or through its contract labour.
8. The Contractor shall carry out improvements as may be needed for ensuring satisfactory service and shall take due notice of complaints made by the employees or the Branch Head. The Contractor shall submit the complaint register to the Branch Head every day for further putting up to the competent authority.
9. The contractor shall be responsible for any loss due to theft/pilferage/ damage to the Bank's property under the contractor's area of service of the fittings, fixtures, or other equipment's entrusted in his charge or any property belonging to the Bank's staff/guest/customers when such a loss/damage is, in the Bank's opinion, caused due to negligence or carelessness or any fault on Contractor's part or that of his supervisor or any of contractor's labourers and the contractor shall be liable to pay to the Bank such amount in respect of such damages/losses as may be assessed by the Branch Head or any other officer authorized in this regard. Further the contractor shall personally be responsible for good conduct and satisfactory antecedent of the contract labour employed by contractor.
10. The Bank will not be responsible financially or otherwise for any injury/death caused to any staff of contractor while executing the work under the agreement.

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11. The Contractor shall not permit any of his employees to use any area of the premises/building for residential purposes.
12. All material and equipment's required for day-to-day housekeeping will be provided by the Contractor in sufficient quantity and these shall be of best quality as approved by the Bank. All expenses for cleansing materials shall be borne by the contractor.
13. a) The Contractor shall be liable to comply with all applicable laws, rules and regulations in respect of all the labour laws and statutory requirements, including fire safety regulations and other regulations which are in vogue or will become applicable in future.
b) The Contractor shall accept and bear full and exclusive liability for the payments of any or all taxes etc. now in force or hereafter imposed, increased and revised from time to time by the Central or State Government or by any other authority with respect to or covered by wages, salaries, or other compensation paid or payable to person(s) engaged by the Contractor.
c) The Contractor shall fully comply with all the applicable laws, rules and regulations relating to contract labour (Regulation of abolition) Act 1970 and contract labour (R&A) central rule 1971 P.F. Act including the payment of P.F. contribution, Payment of Bonus Act, Minimum Wages Act, Workmen's Compensation Act, ESI, Contract Labour (R&A) Act, Essential Commodities Act, Migrant Labour Act and/or such other Act or laws or regulations passed by the Central, State, Municipal and Local Government agency or authority including TDS as per I.T. Act, applicable from time to time.
d) The Contractor shall be responsible for proper maintenance of all Registers, Records and Accounts so far as these relate to the compliance of any statutory provisions/obligations. The contractor shall be responsible for maintaining record pertaining to payment of wages Act and also for depositing the P.F. contributions, if required, with authorities concerned.
e) The Contractor shall bind himself/executor or administrator and shall indemnify and hold harmless the Bank in respect of this contract, including all claims, damages proceedings, costs, charges and/or any expenses whatsoever which may be imposed, enforced or brought against the Bank or any of its directors, officers or employees for reasons of or consequent upon any breach or default on the part of the contractor in respect of violation of any of the provisions of Laws/Acts/Rules or regulations having the force of law or any award or decision by any competent, court or authority in respect of the workmen or any one, employed/engaged by the contractor in connection with this contract. Such indemnity bond has to be furnished/executed on a non-judicial stamp paper worth the applicable stamp duty affixed thereon. The cost of such stamp paper, demi paper etc. shall be borne by the Contractor.
f) The Contractor shall be responsible for all the claims for its contract labours and the said labourer(s) of the Contractor shall not make any claims whatsoever against the Bank. The Contractor's workmen will not have any right whatsoever to get absorbed in the Bank
g) The Contractor shall engage fully trained and adequately experienced workmen, who are medically fit. They should be free from all infectious diseases.
h) The contractor shall provide weekly off/holidays to his workmen as per labour laws but it will be his responsibility to ensure uninterrupted services to bank on all days.

Signature of Contractor with seal

14. The contract shall be terminated by efflux of time limited under this or earlier by one month notice by the Bank.
15. In case the Contractor(s) fails to fulfill his obligations for any day or any number of days, to the satisfaction of the Bank, for any reasons whatsoever, he shall pay by way of liquidated damages up to a sum of Rs.1000/- per day for the entire number of such days and the Bank shall without prejudice to their other rights and remedies, shall be entitled to deduct, such damages from the money, if any, payable to the contractor besides its right to recover otherwise.
16. All questions relating to the performance of the obligations under this contract and all the disputes and differences, which may arise either during or after the contract period or other matter arising out of or relating to this contract or payment to be made in pursuance thereof, shall be referred to the concern Regional Manager, State Bank of India, Regional Business Office, , whose decision shall be final, conclusive and binding on the parties to this agreement.
17. The contractor shall have to execute an agreement as per the enclosed format within seven days from the date he has been advised to do so, failing which his tender will be rejected and EMD will be forfeited. The contractor shall bear all the costs and expenses in respect of all charges, stamp duties etc. of this agreement. All the terms & conditions will also form a part of the agreement.
18. The Contractor's rate shall remain firm throughout the contract period.
19. The Contractor shall be paid at monthly intervals upon presenting his bill(s) for the previous months of contract work.
20. The tender will remain open for acceptance for 90 days from the date of opening of this tender.
21. All type of taxes now or made applicable in future for the materials, equipment's and services etc. will have to be borne by the contractor and bank shall not make any extra payment excluding GST.
- 22. The contractor will take out adequate Insurance Cover to his labor at his cost.**
23. The firm should submit the bill at the end of month and payment will be released within 7 days from receipt of the bill.
24. Any damage to the property by natural calamities will be borne by the Bank.
25. During lock-outs and strikes, the contractor will have to carry out the activity as usual and if for any reason it is not possible to carry out the job due to the reasons attributable to the Bank, the Bank will not deduct any payment.
26. The tenderer, whose tender is accepted, shall provide to the Bank a list of works which are required to be replaced / carried out within first week from the allotment of work or taking over whichever is later.

The 'Terms & Conditions' as mentioned above are accepted.

Signature of the Contractor(s)

Signature of Contractor with seal

DETAILS OF CLUSTERRBO- HAMIRPURCLUSTER WISE E-TENDERING FOR ATM CLEANSHIP - RBO HAMIRPUR

S.NO.	ATM/ADWM	LOCATION	CLUSTER
1	BHNG004851024	GANDHI CHOWK HAMIRPUR (YONO CASH)	A
2	S1NC004851021	MAIN BRANCH NADAUN CHOWK, HAMIRPUR	
3	BHBG004851017	GANDHI CHOWK HAMIRPUR (YONO CASH)	
4	BHBG004851014	SABZI MANDI HAMIRPUR (YONO CASH)	
5	BHNG004851007	ANU WARD NO. 1 (YONO CASH)	
6	BHNG004851023	GPC BARU (YONO CASH)	
7	BHBG004851019	POLICE LINE DOSARKA (YONO CASH)	
8	BHBG004851016	DIDWIN TIKKAR (YONO CASH)	
9	BHBG004851013	BALDUHAK (YONO CASH)	
10	BHBG004851015	SUJANPUR TIRA (YONO CASH)	B
11	BHNG004851009	OPPOSITE BUS STAND NADAUN (YONO CASH)	
12	BHNG004851011	SERA (YONO CASH)	
13	BHBG004851029	BARA (YONO CASH)	
14	BHBG004851018	BALDWARA (YONO CASH)	C
15	BHBG0045851010	NEAR YONO CASH NADAUN (YONO CASH)	
16	T1BS004851028	BARSAR	
17	T1NF004851025	BHARERI	D
18	T1NF004851026	LADROUR	
19	BHBG001199005	GURUDWARA MARKET BILASPUR (YONO CASH)	
20	BHBG001199007	SHIVA ENGINEERING COLLEGE (YONO CASH)	
21	BHNG001199003	OPP BUS STAND BILASPUR (YONO CASH)	
22	BHNG001199011	OPP BUS STAND BILASPUR	
23	BHNG001199012	GURUDWARA MARKET BILASPUR (YONO CASH)	
24	BHNG001199009	NEAR CSD CANTEEN GHUMARWIN (YONO CASH)	
25	BHNG001199010	NEAR PETROL PUMP GHUMARWIN (YONO CASH)	
26	BHNG011876002	BUS STAND GHUMARWIN (YONO CASH)	
27	BHBG050545002	GHANDIR (YONO CASH)	E
28	BHNG050550001	MORSINGHI (YONO CASH)	
29	BHNG050552001	KARLOTI (YONO CASH)	
30	BHBG001199006	GHAGUS (YONO CASH)	
31	BHNG001199008	NAMHOL (YONO CASH)	
32	BHBG009088002	AUHAR (YONO CASH)	
33	BHBG050563001	LOHARGHAT (YONO CASH)	

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PRICE BID
STATE BANK OF INDIA
TENDER FOR PROVIDING INTEGRATED FACILITY MANAGEMENT SERVICES
FOR ATM PREMISES CLEANING UNDER RBO-6 Hamirpur

Price Bid
SUMMARY OF PROJECT COST

Rate should quote as per cluster, incorrect filled price bid will be rejected

S. No.	Description	Amt. cluster A
1	Cost of Manpower as per technical bid annexure - P	
2	PF @ 13% of item No 1	
3	ESI @ 3.25% of item No 1	
4	Cost of Cleaning Material ,consumables items, etc	
5	Contractor's Profit and Supervision charges	
6	Total Monthly Charges (In Figure)	

SIGNATURE OF CONTRACTOR WITH SEAL

NAME

ADDRESS